

The Holmes Public Library

470 Plymouth Street

Halifax, MA 02338

Board of Library Trustees

October Minutes

The Board of Trustees held their regular public meeting at the Holmes Public Library on October 11, 2011. Attending were Trustees- Chair- Kim Cicone, Lisa Arcuri, Diane Wilmarth, Stacy Rancourt and Richard Conley; Library Staff- Debra DeJonker-Berry, Jean Gallant & Marie Coady.

1. September minutes approved (5-0-0).
2. Chair's report
 1. Library FY2013 Action Plan was distributed and will be discussed and reviewed at the November meeting.
 2. Policy Review: Trustees reviewed some library policies
 - a. Trustees reinstated that the Holmes Public library will not allow patrons of non-certified libraries to use library's services (5-0-0)
 - b. Trustees voted to allow patrons, who are non-Halifax residents, to borrow material only with a library card in their own name. Effective October 14, 2011. (5-0-0)
 - c. Library practices for servicing Patron Privacy will be reviewed and discussed at November meeting.
 - d. "Homebound delivery"- Trustees voted to adopt the policy as it currently stands. (5-0-0).
 - e. November meeting will discuss privacy and storm closing policies.
3. Committee assignments- Trustees will attend sub committee meetings, if needed, and update other trustees on matters relating to the library: Finance committee- Kim and Stacy; Building- Lisa & Diane; Development- Richard & Carol
4. Social Networking-Trustees and library staff discussed the benefits of adding library news to the "Halifax Locals" page on Facebook.
5. New Town website- library has a page being developed
6. Conflict of Interest test should be completed by Nov meeting
7. Building Update
 1. Junior Adult Collection move is complete.
 2. Trustees approved to pay out the sum of \$267.30 (5-0-0) from the Library's Trust Fund to cover cost of remaining furniture.
8. Programming:
 - a. Children's librarian has many events planned for October: Halloween party and scary stories for junior adults.
 - b. SAILS: Kindle is available for Overdrive

